PRIVACY POLICY (current at August 13, 2024)

1. WSCD Privacy Commitment

1.1 Western Sydney Changing Diabetes Alliance (‘WSCD’) is comprised of Western Sydney Diabetes, WentWest, Workers Lifestyle Group and Novo Nordisk. WSCD is committed to the protection of your information as required under the Privacy Act 1988 (Commonwealth) (“the Privacy Act”) and the associated Australian Privacy Principles. This includes protecting your information and ensuring you have access to this Privacy Policy. Any personal information provided by you to Western Sydney Changing Diabetes Alliance will only be used in a manner consistent with this Privacy Policy.

2. Compliance

2.1 WSCD is required to comply with the provisions of the Privacy Act 1988 (Commonwealth), Health Records and Information Privacy Act 2002 and the Health Privacy Principles (State), and Privacy and Personal Information Protection Act 1998 and the Information Privacy Principles (State) (“Privacy Act”). This includes a requirement to comply with the terms of the Australian Privacy Principles (“APPs”) which are set out in the Privacy Act. 2.2 In summary, the Australian Privacy Principles cover the following:

• The collection, use and disclose of personal information, including overseas disclosure requirements.

• The open and transparent management of personal information including having a privacy policy and having that privacy policy easily accessible.

• An individual having the option of transaction anonymously or using a pseudonym where practicable.

• The collection of solicited personal information and receipt of unsolicited personal information.

• Maintaining the integrity of personal information.

• Maintaining the security of personal information.

• Right for individuals to access and correct their personal information.

3. Scope

3.1 WSCD protects your personal information and aims in this policy to be clear about what it can do with it. This Privacy Policy describes the purposes for which WSCD may collect, use and disclose your personal information and how WSCD manages personal information held by it.

3.2 Personal information means information or an opinion about an identified individual, or an individual who is reasonably identifiable: a) whether the information or opinion is true or not; and b) whether the information or opinion is recorded in a material form or not.

4 Collection of Personal Information

4.1 WSCD collects personal information from individuals who register for the 2kg Challenge including name, suburb, weight and contact details.

4.2 WSCD collects personal information from individuals via the registration page on this website.

5 Storage of Personal Information

5.1 WSCD will take steps as are reasonable in the circumstances to protect personal information: a) From misuse, interference and loss; and b) From unauthorised access, modification or disclosure. Your information will be held in a database that is stored on a secure server in NSW. Data will be held by Workers Lifestyle Group.

5.2 We may store your information as a paper copy or electronic format.

5.3 We use a combination of technical solutions, security controls and internal processes to help us protect your information and our network from unauthorised access and disclosure.

5.4 WSCD may contact participants at a later date for follow-up or to inquire about interest in participating in further research.

6 Use and Disclosure of Personal Information

6.1 WSCD will only use your personal information for the purpose for which you have provided it, i.e. for purposes as permitted by the Privacy Act or for the purposes that are set out in this Privacy Policy.

6.2 WSCD collects personal information in order to use it and disclose it as follows: By registering for the 2kg Challenge, we collect your name, email, suburb, weight, and phone number for managing your participation. Your information is protected under the Privacy Act 1988. Your information is used solely for the 2kg Challenge. We protect your data from unauthorized access. We do not share your information with third parties except as required by law. By registering, you consent to the collection and use of your information as described. For privacy queries, contact us at info@2kgchallenge.com.au.

7 Third Party Disclosure

7.1 WSCD will not share your information with other parties who provide services to us, including organisations, agents, partners and contractors that assist us with providing our business processes and products and services.

7.2 Before personal information about you is disclosed to a contracted third party,WSCD will take steps as are reasonably practicable and appropriate in the circumstances to ensure that the third party does not breach the Australian Privacy Principles in relation to the information.

8 Acceptance

8.1 You confirm your acceptance of the terms and conditions of this Privacy Policy and consent to the handling of your personal information as set out in this Privacy Policy by providing your personal information to us by any means. If you do not agree with the terms of this Privacy Policy, please do not use our products or services, website or provide your personal information.

9 How to make a Complaint?

9.1 If you have a concern or complaint about your privacy, let us know and we will try to fix it, please put your complaint in writing, providing as much detail as possible, to the WSCD Privacy Officer using the details below. WSCD will treat your requests or complaints confidentially.

9.2 The Privacy Officer, or another representative of WSCD, will investigate the complaint and will provide you with an estimated timeframe for when we will respond to your complaint and a written response within a reasonable time, following the completion of the investigation. While we hope that WSCD will be able to resolve any complaints you may have without needing to involve third parties, you may also be able to lodge a complaint with the Australian Information Commissioner.

10 Changes to Our Privacy Policy

10.1 WSCD reserves the right to make changes to this Privacy Policy. WSCD will publish any updated Privacy Policy on the 2kg Challenge website. If you continue to provide us with your personal information through any means after these changes have been published, you confirm your acceptance of these changes.

10.2 You may opt out of receiving communications from WSCD at any time, by contacting WSCD (see contact information below for WSCD's Privacy Officer). If you receive any digital or electronic message, including without limitation email, MMS, SMS, from WSCD, you may follow the directions within that material i.e. an unsubscribe link located in the communication. WSCD will ensure that your name is then removed from any relevant communication list. WSCD does not provide your personal information to other organisations for the purposes of direct marketing.

You may email [info@2kgchallenge.com.au](mailto:info@2kgchallenge.com.au) to get access to your information.

15 Contact us - Privacy Officer

15.1 If you do not wish to receive further material, wish to change your contact details or have any other privacy related queries, please advise us by contacting WSCD on info@2kgchallenge.com.au.